



**State of Arizona
Department of Education**

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Superintendent of
Public Instruction

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SFSP 08-02

To: Summer Food Service Program (SFSP) Administrators

From: Rick Hall, Team Leader
Child Nutrition Programs

Subject: SFSP Workshop Questions and Answers

During the SFSP workshops, questions were generated regarding the new Seamless Waiver and Traditional SFSP. We have compiled all of the questions and provided answers to help you administer a successful SFSP program this summer.

Q. Please explain whether or not we can sell a la carte with the Seamless Waiver SFSP?

A. Yes, just like the National School Lunch Program (NSLP), a la carte sales are approved and may be sold if you are participating in the Seamless Waiver SFSP.

Q. Under the Traditional SFSP, adult meal sales are subtracted out of our cost for the month. Is this the same under the Seamless Waiver?

A. Adult meals may be sold under the Seamless Waiver SFSP and the revenue is not deducted from your reimbursement.

Q. With June 2002 reimbursement coming in mid-August 2002, how should districts account for that revenue on their AFR? Will it be in SY 01-02 or SY 02-03?

A. The reimbursement for June 2002 will go on the 2002 AFR because the AFR is based on the claim month not when you receive the reimbursement.

Q. Who pays for the Food Handlers Permit if a lifeguard or other entity is serving the meals at a park and recreation site?

A. The Food Handlers Permit is not necessary if the lunches are prepackaged and wrapped. However, if a lifeguard or other entity is serving meals that are not prepackaged then it is necessary to have Food Handlers Certification. The cost of obtaining Food Handlers Certification would be the discretion of the two entities involved.

Q. Can schools operating an academic summer school, whether private or public, participate in the waiver as a closed enrolled site?

A. No. If the school site provides meals only to the children who are enrolled in an accredited summer school program (i.e. part of the educational curriculum), then the meals would be claimed through the NSLP.

Q. If I have an accredited summer school program and it is an open site (open to all children in the area, regardless if they are enrolled in the summer school program), can I claim the meals through the SFSP?

A. Yes. A summer school program that is on the SFSP as an open site may claim meals through the SFSP.

Q. What are the criteria of approvable closed enrolled sites under the Seamless Waiver?

A. An approvable closed enrolled site could include any program for children, other than an academic summer school program. However, a closed enrolled site must have a minimum of 50% of the children eligible for free and reduced meals. Examples of closed enrolled sites could include recreation or enrichment programs for children.

Q. If we participate in the Seamless Waiver, when will we receive a review by the Arizona Department of Education?

A. Sponsors will receive a review of their Seamless Waiver SFSP with their regular NSLP review. However, if a sponsor is brand new to the SFSP, it is possible they will receive a review during their first year of operation. If a sponsor had any problems in their most recent NSLP review they may also receive a SFSP Seamless Waiver review.

Q. Can we serve more than two meals per day on SFSP if the other meals are reimbursed through a different program, i.e. CACFP, NSLP?

A. Yes. The reimbursements for these programs come from different money sources. Therefore, it is allowable to serve and be reimbursed another meal through a different program. NOTE: Seamless Waiver SFSP and the Traditional SFSP may receive reimbursement up to two meals per day maximum. Only camps and Migrant sites on the SFSP may be reimbursed up to three meals maximum.

Q. Do you need to have someone Serve It Safe Certified at each serving site?

A. The health departments in each county have different guidelines regarding food service certification/licensure. Please contact your local health department for further guidance.

Q. Beginning July 1, 2002 the Food Distribution Program will be adopting a single inventory. Do we still need to do a SFSP closing commodity inventory in September?

*A. If you are participating in the Seamless Waiver you will not have to do a SFSP closing inventory in September. Once the commodities are in your possession they are yours and are considered part of your regular inventory. **However, the single inventory has not yet been approved under the Traditional SFSP.** Traditional SFSP participants must complete two separate inventories and are required to complete a closing SFSP inventory due September 20, 2002.*

Q. What are the monitoring requirements for Seamless Waiver participants?

A. The monitor or administrator is required to complete an on-site review for each site within the first four weeks of operation. In addition, the Civil Rights Compliance form needs to be completed during this time.

Q. How many continuous days are required to constitute intersession-feeding approval?

A. You must serve for at least 10 continuous school days in order to be reimbursed under the SFSP during intercessions.

Q. What is the cap on Indirect Costs? What are the guidelines?

A. Indirect Cost is independently based on information submitted by school districts from the AFR. However, ADE's cap on non-restricted indirect costs is no more than 25% maximum. NOTE: Every school districts indirect cost rate is different.

Q. What breakfast rate will a school be reimbursed if a site is Severe Need Breakfast (SNB) but this particular site is under construction so the children are bussed to another site that does not qualify for SNB?

A. A sponsor could receive reimbursement for both SNB and regular breakfast if they are able to differentiate between the children that are served. Furthermore, only the children from the SNB site can be claimed the higher rate. The other children must be claimed under the regular breakfast program.

Q. Please explain the process that should take place when product is lost due to a freezer meltdown.

A. Seamless Waiver participants will dispose lost commodities the same way other commercially purchased foods are disposed. Traditional SFSP participants or food service management companies need to contact the Food Distribution program for guidelines and instructions, which are specific to each lost commodity.

Q. Can I use the School year's commodities for the SFSP?

A. If you are on the Seamless Waiver you may use the NSLP commodities for the SFSP. There is no transfer involved. If you are on the Traditional SFSP and want to use NSLP commodities for summer food, you must transfer the value of the products used back into NSLP before the beginning of the next school year.